

January 8 2024,

To Whom It May Concern,

RE: Employment Confirmation – Shibila Karuvanthiruthi

This letter will serve to inform that Shibila Karuvanthiruthi is employed with SSP Canada Food Services Inc. as Food Service Attendant, Full-Time employee, worked 40 hours per week, from 05/01/2022 to present with an hourly rate of \$19.

Duties and Responsibilities:

- Successful track record of delivering prompt and courteous food and beverages service.
- Ensure that all orders are assembled and filled correctly in the most efficient way possible.
- Train staff in job duties, sanitation and safety procedures.
- Operate standard kitchen equipment safely and efficiently.
- First-hand experience in cleaning and maintaining counter area.
- Competent at preparing food and specialty beverages.
- Practical skills in delivering food orders at counters and tables.
- Maintain inventory and records of food, supplies and equipment.
- Set up and stock stations with necessary supplies.
- Clean and maintain station in practicing good safety and sanitation.

Should you have any further questions, please contact me at [colin.liu@foodtravelexperts.com](mailto:colin.liu@foodtravelexperts.com).

Thank you,

*Colin Liu*

Colin Liu  
Human Resources Coordinator