P.O.BOX 50151 Bachbrecht

Windhoek

2nd February 2023

The Coordinator

Teaching At the Right Level (TaRL) Program

Windhoek

Dear Sir/Madam

With reference to The Program of Teaching At the Right Level advertised on your Facebook page.I am hereby applying and interested in the Volunteer position vacant at your organization and I would like to avail my application.

I am a 26 years old unemployed qualified Junior Primary Phase English and Oshindonga teacher with over six years teaching experience and a Diploma in Pre/Junior Primary Education from The International University of Management. I have acquired good computing skills with both windows, IOS and I am willing to learn and adjust to new working cultures and environment. I have effective communication skills, teambuilding skills and the motivation to complete challenging work. I have supervised, maintained, controlled and kept learners focused and I am confident that I have the knowledge and experience to work in this position. I have proven reading skills,writing skills,spelling skills and numeracy skills.

Due to the economic situation in our country, I have been unable to secure a permanent teaching position since I graduated in the year 2020 to date.

I would very much like to discuss this opportunity and I am available to schedule an interview with you. Please contact me at my cell phone number or email provided below. Thank you for taking time to review my resume. I look forward to your positive response.

Sincerely,

Ludwina T. Malakia

ludwinamalakia@gmail.com

Enclosed my resume with all the supporting documents