

P.O.BOX 50151 Bachbrecht
Windhoek

2nd February 2023

The Coordinator
Teaching At the Right Level (TaRL) Program
Windhoek

Dear Sir/Madam

With reference to The Program of Teaching At the Right Level advertised on your Facebook page. I am hereby applying and interested in the Volunteer position vacant at your organization and I would like to avail my application.

I am a 26 years old unemployed qualified Junior Primary Phase English and Oshindonga teacher with over six years teaching experience and a Diploma in Pre/Junior Primary Education from The International University of Management. I have acquired good computing skills with both windows, IOS and I am willing to learn and adjust to new working cultures and environment. I have effective communication skills, teambuilding skills and the motivation to complete challenging work. I have supervised, maintained, controlled and kept learners focused and I am confident that I have the knowledge and experience to work in this position. I have proven reading skills, writing skills, spelling skills and numeracy skills.

Due to the economic situation in our country, I have been unable to secure a permanent teaching position since I graduated in the year 2020 to date. I would very much like to discuss this opportunity and I am available to schedule an interview with you. Please contact me at my cell phone number or email provided below. Thank you for taking time to review my resume. I look forward to your positive response.

Sincerely,

Ludwina T. Malakia

ludwinamalakia@gmail.com

Enclosed my resume with all the supporting documents